

	<b>MEENA INTERNATIONAL</b> <b>Training &amp; Certification Division</b> <b>QUALITY PROCEDURE</b>	No.	QP15
		Revision No.	2
		Date	31-01-2024
<b>Procedure for Migration to IPC Scheme</b>			

**Meena International**  
**Training & Certification Division**  
**Procedure for Migration to IPC Scheme**

Originator	Signature	Approved by	Signature	Page
<b>Certification Manager</b>		<b>Technical Director</b>		1 of 4

	<b>MEENA INTERNATIONAL</b> <b>Training &amp; Certification Division</b> <b>QUALITY PROCEDURE</b>	No.	QP15
		Revision No.	2
		Date	31-01-2024
<b>Procedure for Migration to IPC Scheme</b>			

**Revision Control Sheet**

Revision	Date	Pages	Revision Description
0	04/05/2019	All	Initial Issue
1	04/04/2023	All	Reviewed & Updated for ISO 9712:2021 Compliance
2	31/01/2024	All	General review to check compliance with ISO-9712-2022

Originator	Signature	Approved by	Signature	Page
<b>Certification Manager</b>		<b>Technical Director</b>		2 of 4

	<b>MEENA INTERNATIONAL</b> <b>Training &amp; Certification Division</b> <b>QUALITY PROCEDURE</b>	No.	QP15
		Revision No.	2
		Date	31-01-2024
<b>Procedure for Migration to IPC Scheme</b>			

**1.0 Purpose**

To describe a procedure for migration of individuals holding a valid ISO-9712 compliant NDT Certification recognised by Independent Personnel Certification (IPC) from their current scheme to IPC Scheme.

**2.0 Scope**

This procedure covers all formalities to be followed for migration to IPC Scheme

**3.0 References:**

3.1 **SD-01:** IPC General Requirements (Based on [ISO / IEC 9712:2021](#))

3.2 **ISO / IEC 17024:2012:** Conformity Assessment – General requirements for bodies operating certification of persons

**4.0 Eligibility and Procedure:**

4.1 Personnel holding a valid ISO-9712 compliant NDT Certificate(s) issued by Personnel Certification Bodies (PCB) recognised by IPC.

4.2 The Accreditation Body which has certified the PCB *needs to* be a member of (MRA / MLA Signatory) of International Accreditation Form (IAF).

4.3 The certificates have a validity of not less than six months at the time of submission of migration application.

4.4 When the migration application is approved for migration the IPC Certificate issued will:

4.4.1 Have to fill in the Application for Migration to IPC (Form No. 68) along with all required supporting documents listed in the application form.

4.4.2 Have the expiry date same as the certificate held.

4.4.3 The method, level, category and product sector will remain the same as the previous certification held.

4.4.4 Candidates having certificate validity less than 6 months, when the certificate is due for first five years renewal, the candidate can apply for migration if they meet the following conditions:

- a) They must meet the IPC criteria for first renewal by application in terms of continuing experience and documentation required as described in IPC renewal application Form No. 34a for Level-1 & 2 and Form No. 34b for Level-3;
- b) The application *to* be accompanied by supporting documents to assess the date of initial examination (result notification issued by the PCB or their AQB);
- c) The candidate needs to sign IPC Code of ethics Form No. 37;
- d) The candidate *needs to* submit both Migration and Renewal applications;
- e) Decision on migration is at the discretion the Certification Manager / Head or his authorised representative.
- f) IPC reserve the right to reject the migration application without assigning any reason.

Originator	Signature	Approved by	Signature	Page
<b>Certification Manager</b>		<b>Technical Director</b>		3 of 4

	<b>MEENA INTERNATIONAL</b> <b>Training &amp; Certification Division</b> <b>QUALITY PROCEDURE</b>	No.	QP15
		Revision No.	2
		Date	31-01-2024
<b>Procedure for Migration to IPC Scheme</b>			

- 4.4.5 IPC Certificates *are* issued to candidates *fully* meeting the migration / renewal requirements of IPC and full settlement of applicable migration / renewal fee.
- 4.4.6 Candidates who don't meet the requirements of 4.3 & 4.4.4 *can* migrate to IPC by taking full examination and they will be exempted from mandatory training provided they could submit evidence of taking an accredited training.
- 4.4.7 The maximum validity of the IPC Certificate is 10 years from the date of initial examination / certification and any further renewal will be only by examination.
- 4.4.8 *Candidates holding ISO 9712:2012 compliant Certification migrating the latest requirements of SD01 based on ISO 9712:2021, are required to take supplementary theory / practical examination(s) as required to fill any gap between the requirements of ISO/IEC 9712: 2012 and 2021 requirements.*

#### 5.0 Records of Certification:

Records of candidates who have migrated from other recognised schemes to IPC *are* maintained by the Certification Services Division following the procedure for normal candidates taking IPC Certification.

#### 6.0 Accepted Certification Bodies:

- BINDT
- IANDT
- TUV Nord
- TUV
- RTC
- AJA (Europe)
- Welding Institute of Thailand
- PNIC, Vietnam

#### 7.0 Forms / Exhibits

- 7.1 Application for Migration (Form No. 68)
- 7.2 Application for renewal of IPC Certificate where applicable (Form No. 34a & 34b)
- 7.3 Code of Ethics (Form No. 37)

Originator	Signature	Approved by	Signature	Page
<b>Certification Manager</b>		<b>Technical Director</b>		4 of 4