

	<b>Meena International</b> <b>Proficiency Testing Services Division</b> <b>Confidentiality and Impartiality Declaration</b>	<b>Form No.</b>	<b>PTF-176</b>
		<b>Issue Date</b>	<b>06/07/2020</b>
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**Confidentiality and Impartiality Declaration**

This Document is to be signed by the PT Participant as well as Meena International

**PT Participant:**

- Shall at all times maintain the integrity of the scheme.
- Not pass on the results of the Specimens to other PT Participants or within the organisation.
- Do not cause physical damage to the specimens.
- Bear the expenses for causing physical damage, if any damage to the specimens are caused.
- Inform Meena International immediately on receipt of specimens.
- Submit the reports within the time frame given in the rules of PT.
- Adhere to the rules of PT, not following the rules leads to cancellation of the PT.

**Meena International:**

- Provide the PT Participant with all the necessary information and forms for the conduct of the Proficiency Testing.
- Not to make available confidential information about the client, unless allowed by the law.
- Not share the results of the PT Participant to other participating laboratories.
- Ensure that the specimens for the conduct of PT reach the participant(s) on time.
- Ensure that a Field Engineer is assigned on time for the timely completion of the PT.
- Issue the Certificate of Participation and Final Report within time frame committed to the PT Participant.

For Participating Laboratory,

For Meena International,